



Canlan Sports Advisory Committee Meeting November 17th, 2022 - 6:00 PM

Advisory Committee:

Lawrence Smyth <i>position vacant</i>	Youth Users Representative (Away)
Adele Wilson	Adult Users Representative
Clare Edmundson	Parkgate Community Representative
Brent Honey	Blueridge Community Representative
Rhys Dunford	Canlan Sports
Matt Slade	Canlan Sports
Janet Rerecich	Canlan Sports
	NVRC

Meeting Minutes

1) Updates

a. Canlan Sports – Brent Honey

- i. Spring/Summer 2022
 1. Spring break camps ran with 95 participants, up from 79 last year
 2. ASHL team numbers decreased from 64 teams in 2021 to 50 teams in 2022
 - a. 2021 was an abbreviated, cheaper season
 3. Youth Hockey League started in April with 41 teams (14 more than last summer, and 1 more than 2020)
 4. Hosted large 3rd party tournament May Long Weekend
 5. Summer camps did well, although still less than pre-Covid numbers
 - a. 320 children over 39 different camps
 - b. Re-introduced lunch program and full off-ice activities for camps
- ii. Fall/Winter 2022/23 Outlook
 1. Opened for FW with no Covid protocols – yay!
 2. All programs, leagues and contracts proceeded as 'normal' as possible
 3. All ice times continue to include 10 min floods
 4. ASHL had 119 teams (up from 115 in 2021/22)
 5. Programs doing well so far, good return from both adults and youth. 109 youth participants over 22 fall programs and 48 adults over 12 weekly programs. Still building, especially adult early morning monthly pass and lunchtime drop ins.
 6. Christmas camp registration is open for this year (10 registered so far)
 7. YHL Spring registration opening soon
 8. NVMHA Thanksgiving tournament went very well
 9. NVMHA upcoming Christmas tournament, Canlan helping to run
 10. NVRC running limited public skates and lessons, only Sundays currently
- iii. Staff changes
 1. Hired new Facility Performance Manager – Matt Slade

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2. Hired multiple Customer Care Associates for lobby welcome
3. Hiring restaurant staff, janitors, ice resurfacers operators, Customer Care Associates, instructors
 - a. Staffing continues to be the number one issue
- iv. Performed an Ammonia evacuation drill September 6
- v. Restaurant has been fluctuating its opening days/hours depending on current staffing levels
- vi. Changeover of new Canlan Sports branding still in progress, hopefully to finish in the next 6 months
- vii. Fill the Net campaign for the Food Bank started November 15. Annual request made to NVRC to donate a mid-December Sunday public skate for donations.

2022 facility repairs and upgrades

- viii. Replaced rubber flooring with Nora flooring in Rink 1 dressing rooms June 2022
- ix. Power Vault Maintenance and Infrared Scan June 2022
- x. Built a new fenced in enclosure for recycling containers Aug 2022
- xi. Life cycle maintenance on the main metal roof September 2022
- xii. Installed new water faucet and bottle filler September 2022
- xiii. Wood shelving for Rink 2 dressing rooms December 2022

2023 facility repairs and upgrades planned

- xiv. Replace Auto floor scrubber Jan 2023
- xv. Contactors on Elevator need to be replaced, replace with a solid-state starter January 2023
- xvi. Install Lobby video wall for marketing March 2023
- xvii. Wood shelving for Rink 3 dressing rooms June 2023
- xviii. Rink #3 - Dressing Room Flooring Replacement June 2023
- xix. Repaint parking lot lines Aug 2023
- xx. Purchase and install 9 auto faucets for the public bathrooms Oct 2023

Other facility updates

- xxi. For a safer environment, a reminder to all users to vacate the ice after the session before the Engo Ice Wolf comes on the ice
- xxii. Reminder to NVMHA and NSFIHA to return all bumper pads, nets, and trolleys after use to their designated locations on Rink 2

b. NVRC – Janet Rerecich

- i. Harry Jerome to remain open until new HJ facility complete
- ii. Struggling to hire instructors and skate attendants
- iii. Targeting local High schools (PACS) and Capliano University
- iv. New hires require High Five and First Aid
- v. Cancelled Tuesday/Thursday lessons and public skate due to staff shortages
- vi. Starting Nov 24th Thursday Public Skate will resume
- vii. Hired a new Programmer 1
- viii. Sharing instructors between facilities
- ix. Completed ammonia training in the spring, next year will take place in the fall
- x. Replacing some equipment at Karen Magnusson next year
- xi. Will be offering holiday skates – Santa Skate at KM
- xii. Offering off ice holiday camps

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- xiii. Fill the Net – NVRC will look at donating either proceeds from admission or donation for admission at a public skate during December.
- c. Blueridge Area – Clare Edmundson**
 - i. Still rebuilding events after Covid
 - ii. “Blueridge cares” donations from Canlan
 - iii. Thanks for allowing community meeting in Oct at Canlan.
- d. Parkgate – Adele Wilson**
 - i. ESL program going strong
 - ii. Wanting to start a second program
 - iii. Hoping to offer child minding during programs
 - iv. Elder college – courses for seniors was held at Capilano for 10 years, now disbanded. Parkgate, among others, asked to pick up courses and offer them at Parkgate Centre. Can charge less than Elder College.
 - v. Lynn Creek delayed, to open in 2024. Won't be part of the universal childcare.
 - vi. Working with an architect for childcare on new facility.
 - vii. Universal Childcare \$10/day
 - viii. Adele retiring in June 2023
 - ix. Only United Way Social Program grant in the North Shore. Received initial funding for 3 years, negotiating for further funding.
 - x. Summer camps went well, hard to staff. Youth camps had newer staff so less out trips were available.
 - xi. Increased wages for newer staff to combat hiring challenges.
 - xii. Ministry of Education took over wages grid
 - xiii. Parkgate changing fiscal year from January-December to April-March
 - xiv. Offering Christmas camps during the week before Christmas
 - xv. All staff off work between Christmas and New Years.
 - xvi. Had to cancel a few programs due to staff illness.
 - xvii. Looking for donations for Parkgate Snowflakes.
- e. Youth Users – Lawrence Smyth**
 - i. Sends his regrets
- f. Adult Users – vacant**
 - i. Currently looking for new representative
- 2) New Business**
 - a. None
- 3) Set Next Meeting Date – May 2023**